



Position Title: Cold Weather Shelter Intern

Position Description:

HSP's Cold Weather Shelter seeks a highly motivated intern to assist shelter staff in promoting hope and self-sustainability in chronically homeless individuals. The intern will benefit from an opportunity to gain hands on experience relevant to the field of social work and the related social sciences.

Majors: Social Work, Psychology, Counseling, etc

Supervisor: Clare Kazyak **Supervisor Phone:** 410-386-6667

Responsibilities:

- Engage shelter residents with empathy and compassion
- Assist with nightly check-in
- Greet meal service team, assist with set up
- Maintain adequate stock of kitchen and cleaning supplies, alert supervisor when supplies are low
- Immediately notify supervisor in the event of an accident or emergency situation
- Ensure each guest obtains a sleeping mat for the night
- Help to maintain a clean kitchen area and assist with guest transition (wash bedding, do laundry, etc.)
- Maintain and organize donated clothing storage space
- Ensure guest's medications and personal items are properly stored and accounted for
- Light clerical work (filing, phone calls, emails, etc.)

Qualifications:

- Has attained upperclassman status at an accredited college or university
- Extensive availability during the month of January
- Comfortable engaging with at risk and diverse populations
- Must be in good academic standing with college.
- Must be willing to undergo criminal background check.
- Able to learn quickly and work independently
- Must be 18 years of age or older
- Must be able to perform light lifting (up to 20 pounds)

Hours and Time Commitment: Shelter is open to residents November through March.

Compensation: This is an unpaid/ volunteer internship. Degree-seeking students may obtain academic credit.

Work Location: 127 Stoner Ave, Westminster, MD 21157. Not accessible by public transit. Must have access to reliable transportation. **Contact:** internships@hspinc.org