



Human Services Programs
of Carroll County, Inc.

Position Title: Shelter Support Volunteer- Cold Weather Rescue Mission Driver

Position Description: HSP seeks an experienced driver to assist in transporting cold weather shelter guests to the Westminster Rescue Mission. The Rescue Mission is open nightly to male cold weather shelter guests. The volunteer will ensure there is adequate space for all shelter guests to enjoy a peaceful night's sleep.

Supervisor: Clare Kazyak **Supervisor Phone #:**410-386-6667

Responsibilities:

- Transport guests using HSP vehicle to Westminster Rescue Mission (658 Lucabaugh Mill Rd, Westminster, MD 21157)
- Be punctual when scheduled for transport
- Document work hours in volunteer sign in book
- Document vehicle mileage and fuel level before and after completing transport
- Communicate with supervisor regarding availability and scheduling conflicts
- Provide at least 24 hours notice if unable to keep appointment
- Immediately report accidents or incidents to supervisor

Qualifications:

- Must be age 18 or older
- At least three years of driving experience
- Possess a valid driver's license without restrictions
- Current vehicle registration and liability insurance
- Able to effectively utilize smartphone GPS technology
- Excellent interpersonal communication skills
- Must be willing to undergo criminal background check
- Must be willing to undergo a driving history background check
- Able to maintain resident confidentiality at all times

Hours: Drivers needed nightly 6-9 PM.

Compensation: This is an unpaid volunteer opportunity.

Work Location: 127 Stoner Ave Westminster, MD 21157/ 658 Lucabaugh Mill Rd, Westminster, MD 21157

Contact: volunteers@hspinc.org

